

E.S.A. Surf City Surf Contest

- Applicant: Chalmers Lester
Surf City Surf Shop / Eastern Surfing Association
- When: May 18, 2019
(Contingency date May 19, 2019)
- Time: 7:30 a.m. - 4:30 p.m.
- Where: 66th Avenue North, on the beach
- Set-up: May 18, 2019
- Take Down: May 18, 2019
- Expected Attendance: 35-45
- SE Committee Vote: Approved

APPLICATION FOR SPECIAL EVENTS PERMIT

Within the City of Myrtle Beach, SC

(Please print legibly or type)

(Must be submitted 90 days prior to the event)

1. Name of Activity/Event: E. S. A. / Surk City Surk Contest
2. Type and Purpose of Event: Surf contest
3. Location of Event: 66th Ave N on the Beach
4. Organization: Eastern Surfing Ass. / Dr. Tom Chandler
(843) 333-9916
5. Applicant: Surk City
6. Chalmers Lester Primary contact person Stephanie Lester Alternate contact person's name
- Primary address: 843-655-3120 Alternate address: 843-532-7023
Primary telephone/fax number: chalmerslester74@gmail.com Alternate telephone/fax number: lester.steph1@gmail.com
Primary email address: Alternate email address:
7. Date(s) of event: May 18 or 19th Hours of operation: 7:30 - 4:30 pm
8. Date of set-up: will be the Day of Take Down Completed By: the Day of
Either 5/18 or 5/19 - As weather permits Event 5/19
9. Expected attendance: 35 people - 45 people
10. Charitable Benefactor (if applicable):
Is group a non-profit organization: ☐ Yes ☒ No If yes, attach copy of 501 IRS letter.
If no, what portion of proceeds will go to charitable organizations:
11. How will you publicize the event?
Through Surk City Social media + E.S.A. local Chapter
12. Are public funds being used? ☐ Yes ☒ No
13. Does the applicant intend to gate the event and charge an admission fee: ☐ Yes ☒ No
If so, please detail the amount of the fee and describe as to how the event will be gated:
14. Entertainment Description (show on site plan): we will be using three 10x10 Tents 1 for Judges, 1 for Tabulator + one for Announcer + Check in.
Speakers/microphone needed: ☒ Yes ☐ No Electrical hook-ups needed: ☐ Yes ☒ No
we will provide all equipment
15. Is a fireworks display planned in conjunction with this event? ☐ Yes ☒ No
Fireworks displays require a SC State Permit obtained by a SC Licensed Pyrotechnician.

The fee of approximately \$300 - \$600 is based upon when the permit is issued.
(15 or more days prior to the event \$300; 14 days or less \$600).

16. To what extent has the applicant communicated with adjacent property owners, and what responses have been received? Have not at this time but will reach out prior to contest.

17. Signage: Will any signs, banners or pennants be posted or hung? Describe the proposed location(s) and include specific details on site plan. _____

18. Parking requirements:(show on site plan): No. of spaces available _____ No. of handicap _____
If required, has permission been granted for use of Event location by entity other than the City of Myrtle Beach? ☐ Yes ☐ No If yes, please attached proof of authorization.

19. Alcohol:

Will alcoholic beverages be made available to the public? ☐ Yes ☒ No

If yes, provide the following information:

What type of alcohol will be made available? ☐ Spirituous Liquor ☐ Beer ☐ Wine

List the exact locations and times for alcohol sales:

Location: _____ Times: _____

Have the City and State permits been applied for and/or obtained? ☐ Yes ☐ No

*Permits approved for the events will be amended if ABC permits are not granted. Applicants are required to provide proof of issuance before the event.

~~Do the alcohol vendors presently hold a license for on premise consumption? ☐ Yes ☐ No~~

~~If so, Name _____ Address _____~~

~~Telephone _____~~

~~If alcohol will be sold or given away, and the vendor is not a license holder for on-site consumption, list the person(s) who will apply for the alcoholic beverage license:~~

~~If so, Name _____ Address _____~~

~~Telephone _____~~

The applicant agrees that all alcohol sales at the event will cease no later than one hour before the scheduled end of each day of the festival. ☐ Yes ☐ No

20. Parades:

Is there a parade planned with this event? ☐ Yes ☒ No

If yes, please state the day, time, location, and anticipated number of participants, routes, times, staging area, disbanding area, review stand, and alternate dates: _____

(If the parade is planned for state or municipal roads, please provide written permission or approval from SCDOT and/or the City of Myrtle Beach.)

21. Vendors:

Will vendors be present at this event ? ☐ Yes ☒ No

If yes, describe in detail on a separate sheet the number of vendors involved, specify the goods or services being vended and indicate whether the vendors are specifically contracted or regularly

licensed. Please indicate exact location of vendors on the site plan.

22. FOOD SERVICE:

Will food be prepared at this event? ☐ Yes ☒ No

If yes, describe in detail on a separate sheet how the food will be prepared, type and location of cooking appliances and type of fuel to be used for cooking.

Will food trucks be present at this event ☐ Yes ☒ No

If yes, Mobile Food Units must meet the requirements of the following safety codes: the International Fire Code (IFC); National Fire Protection Association's NFPA 58 (Liquefied Petroleum Gas Code), NFPA 70 (National Electric Code), and NFPA 96 (Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations); and the Code of Federal Regulations 49 CFR 180.205(d) (General requirements for requalification of specification cylinders) and 49 CFR 180.209 (Requirements for requalification of specification cylinders). The Fire Marshal's office will be responsible for inspections.

23. Prior Events:

Is this a first time event? ☒ Yes ☐ No

Has this event occurred five (5) or more times in the preceding years? ☐ Yes ☒ No

If so, please list the years: _____

24. Emergency Medical Services:

An approved EMS plan is required to receive a permit for the event.

Please attach appropriate documentation (attach additional pages as necessary).

(Call City of Myrtle Beach Fire Department at 918-1109 for questions.)

25. Security Plan:

(Call City of Myrtle Beach Police Department at 918-1366 for questions.) Has the Police Department approved a security plan? ☐

Yes ☐ No ☐ Detail your security plans during event. (attach additional pages as necessary). (The plan shall specify

- a. The number of POST-certified off-duty law enforcement personnel and private security guards which the applicant plans to hire – where the number of off-duty law enforcement personnel shall be the same or more than the number of private security guards.
- b. The arrangements the applicant has made for hiring them.
- c. Details of the plan for payment.

If no, you must engage qualified security consultants to provide the Police Department with a security plan for approval. A security plan must be approved in order to receive a permit for this event.

If yes, please attach appropriate documentation.

26. Cleanup of Event Area:

Detail your plan to keep site and adjacent public and private property free of trash and debris generated by this activity:

We will personally be responsible for cleaning the beaches before leaving

If using a private sanitation company, give name, contact person and telephone number: _____

Will additional trash receptacles need to be placed in the event area? ☐ Yes ☐ No If Yes, please contact the City of Myrtle Beach Solid Waste Division (843-918-2160), and they will assist in determining the number of receptacles needed as well as the cost for providing the additional service. If this service is used, payment is due five (5) days before the event.

27. Street Closings:

(Please attach documents from SCDOT and/or City of Myrtle Beach authorizing this closure.)

Streets to be closed: U / A

Day/Dates: _____

Closing Time: _____

Opening Time: _____

28. Insurance: (Certificate of Insurance to be sent to City of Myrtle Beach Risk Department; for questions call 918-1007.)

- 1) Coverage shall be written on an occurrence basis and provide Premises/Operations: Independent Contractors: Products/Completed Operations: Contractual and Broad Form Property Damage.
- 2) Minimum Limits of Liability will be \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- 3) The City of Myrtle Beach shall be named as "additional insured" and the policy endorsed to require that the City be provided thirty (30) days written notice of coverage modification or cancellation.
- 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of the event permitted herein.
- 5) Additional limits or coverages may be required by the Risk Manager to address specific special or unusual hazards.

— we have insurance through the shop

29. Special Requirements:

+ through ESA -

Are there any special or unusual requirements that may be imposed or created by virtue of the proposed event activity? ☐ Yes ☐ No

If Yes, please explain: _____

SITE
PLAN

(The site plan must accompany your Special Event application or the application will be considered incomplete and returned to the applicant.)

Site Plan Size Requirement:

The City may be able to provide a base map of the area upon request. Must be presented on 8 ½" x 11" letter size paper

Site Plan must include the following:

- 1) Location and number of all structures with respect to the existing buildings, property lines, roads and walkways, to include
 - ☒ Tents/detail description of size/state if tent is fully or partially enclosed/number of tents; Indicate activity in each tent. — 3 10x10
 - ☐ Grandstands/size/capacity
 - ☐ Stage – include electrical hook-ups and engineer certification
 - ☐ All electrical hook-ups/generators
 - ☐ All speakers/hook-ups
 - ☐ Vendor booths, size and description of goods sold
 - ☐ Refreshment stands

- ☒ Restroom accommodations (include number of handicap accessible); please advise if you will require a source of potable water.- *will provide portable toilets*
- ☐ Tables *For the event*
- ☐ Trash and recycling receptacles *on the Beach*
- ☐ Signs with size indicated (must identify all signs visible from public roadway)
- ☐ Parking areas/include handicap spaces available and number
- ☐ Vehicle/trailer locations
- ☐ Perimeter fencing, barricades, barriers, and all entry/exit points.

Additional applications/licenses or permits required:

- 1) Tent permit from City Construction Services Department (843-918-1111).
- 2) Business licenses from City Business Office for all vendors (843-918-1151). (The business license form is also available on the City website.
- 3) Liquor license and/or beer/wine license from the State of South Carolina.
- 4) Street closure permits from SCDOT and/or the City of Myrtle Beach.

REVIEW YOUR APPLICATION PRIOR TO SUBMITTAL !!

Please fill out the application completely. All applications are considered new and "same as last year" is not an appropriate answer. A complete application includes the required site plan of the correct size and security plans described herein.

By my signature below, I certify that I have actual authority to make this application, and to bind the organization, if any, sponsoring the event, and that I, or the organization, will be financially responsible for any costs or fees that may be imposed for the Event.

Date Submitted: 4-24-19 Signature of Applicant: *J C Foster*

5:59



Myrtle Beach Surf Lessons, Paddleboard & Kaya

Judge	Checker	Tabulator
10x10	10x10	10x10



Google

Google

33°44'10"N 78°49'23"W 590 ft



66th Ave N

Emergency Plan:

1. Our director, Dr. Tom Chandler, is a pulmonologist. So, we will have a medical doctor on site.
2. Some of us, including me, are trained "first responders".
3. In case we have an emergency beyond our scope we will call 911.